

January 2009

NOTICE OF INTERMENT

MALDON / HEYBRIDGE/ BURNHAM ON CROUCH CEMETERY

Please circle relevant cemetery

MALDON DISTRICT COUNCIL

Princes Road
Maldon
Essex CM9 5DL



DEPARTMENT OF
COMMUNITY SERVICES

Cemeteries Officer 01621 875747 /
cemeteries.officer@maldon.gov.uk

Please complete the details below as accurately as possible and return this form to the Cemeteries Officer. **At least 2 full working days notice of an interment must be given.** Please telephone the Cemeteries Officer prior to the submission of this form to check availability. An invoice in respect of the fees will be sent to you following receipt of this form.

PLEASE NOTE THAT THE COUNCIL DOES NOT PROVIDE A GRAVEDIGGING SERVICE

1.	Full name of person to be buried	
2.	Profession / Trade (if applicable)	
3.	Age of person to be buried	
4.	Date of death	
5.	Address where death occurred	
6.	Permanent address of deceased (if different from above)	
7.	Has the deceased been resident in the Maldon district within the last 12 months?	
8.	Day, date and time of interment	
9.	Please advise dimensions if container is oversize.	
10.	If cremated remains, please specify whether casket interment, ashes interment (i.e. no container) or scattering of ashes	
11.	Number of plot to be used.	
12.	Single or double depth?	
13.	If grave is to be re-opened or is pre-purchased then please ensure that Part A (PTO) is signed. The Exclusive Rights Certificate must be produced with this form	
14.	If a new plot the name and address of the person to whom the Ex. Rights Cert. should be issued	
15.	Is a chapel required?	
16.	Name and telephone number of attending Minister	
17.	Name and telephone number of gravedigger	

PTO

18.	Name, address and telephone number of Funeral Directors	
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PART A

I am the owner (or legal representative of the owner) of the grave/plot referred to in section 11 overleaf and consent to the interment into it of

Signature of owner of grave or representative
 Name of owner of grave or representative Mr/Mrs/Miss/(other).....
 Address:

.....
 Date:

When the re-opening of a purchased grave is required, the Exclusive Right of Burial Certificate **MUST** be produced with this Notice of Interment.

TO BE SIGNED ONLY FOR INTERMENT IN A COMMON GRAVE

I hereby consent to the interment of in a common grave.

Signature of authorisation
 Address:-

 Date:-

(A Common Grave is a grave for which no exclusive rights of burial have been granted and therefore the placing of memorials is not permitted unless the burial rights are subsequently purchased).

Name of applicant:
 Address:

 Telephone Number:

FOR OFFICE USE ONLY	
Exclusive Right of Burial	Entry B.R.
Interment	Entry P.G.R.
Weekend/Public Holiday	Entry G.R.
Chapel	Plaque
Invoice Requested	

All enquiries concerning the above to:- Cemeteries Officer (01621 875747)
 Maldon District Council, Princes Road, Maldon, Essex. CM9 5DL
 e-mail cemeteries.officer@maldon.gov.uk