



# Housing Benefit and Council Tax Benefit

## Changes of circumstances

**Don't leave it to chance**



**Don't delay – tell us today**

## Has something changed?

You must tell us straight away about any change which might affect your Housing Benefit or Council Tax Benefit.

You have to be sure we pay you the right amount. You will have to pay back any overpayment you cause. The longer you take the worse it will get.

It could be fraud if you don't tell us about a change. We don't want to take you to court – but we will if we have to.

## We'll find out.

All our staff are trained to look for differences or gaps in information. We may call or visit you at any time to make sure we are up to date and have the right facts.

**Our investigation officers get information from many sources, such as:**

- tip-offs from members of the public;
- information from our staff and people working for other organisations;
- details from government agencies, employers and other groups;
- comparison of national computer records.

We investigate in the same way as the police, for example the similar methods we use to collect evidence and the way we meet people under caution in taped interviews.

Why wait? What's the point of getting into trouble when you don't have to? We'll happily help you at any time but please help us to help you.

## Don't delay – tell us today.

**There are lots of ways you can get in touch with us.**

- Write to us at:  
Revenues Service,  
Maldon District Council,  
Princes Road,  
Maldon,  
Essex, CM9 5DL.
- Phone us on: 01621 854477.
- Fax: 01621 852575.
- Email us about changes at:  
[customer.services@maldon.gov.uk](mailto:customer.services@maldon.gov.uk)
- Visit our website at  
[www.maldon.gov.uk](http://www.maldon.gov.uk)  
for more details.

**Tell us about any suspected benefit fraud by calling  
01621 843400**

**Or you can email us at  
[hotline@maldon.gov.uk](mailto:hotline@maldon.gov.uk)**