

MALDON DISTRICT COUNCIL
FREE NATIONAL TRAVELPASS
Bus Pass Application Form



(PLEASE USE BLOCK CAPITALS AND TICK ✓ APPROPRIATE BOXES)

APPLICANT'S INFORMATION

TITLE: _____	SURNAME _____
FORENAME(S) _____	DATE OF BIRTH _____
ADDRESS _____	
POST CODE _____	TEL _____

TYPE OF APPLICATION

NEW
 CHANGE OF DETAILS
 LOST PASS

ELIGIBILITY CATEGORY

OVER 60 YEARS OF AGE
 REGISTERED DISABLED (If you are in need of a companion pass, please fill in the form below)
 NOT PERMITTED TO DRIVE ON MEDICAL GROUNDS (PROOF REQUIRED)

If you require a companion pass, you will need to visit your GP and ask them to stamp and sign this part of the form.

I confirm that the person identified above is a patient of mine and that they require a companion to travel with them at all times when using public transport.

SIGNED

NAME

DATE

USE SURGERY STAMP HERE

WHAT TO INCLUDE WITH YOUR APPLICATION - IMPORTANT

2 Passport size photographs (HEAD AND SHOULDERS,) **PLUS original** printed proof of name, age (or disability) and address **MUST** be provided with **ALL** applications (see **acceptable forms of identification overleaf**).

PHOTOCOPIED DOCUMENTS ARE ACCEPTABLE FOR POSTAL APPLICATIONS ONLY

DECLARATION

I declare that I am a permanent resident of the Maldon District and that I am eligible for a free bus pass as provided by the Council. I have read and understand the conditions of use (overleaf). I will abide by them and understand that they may be reviewed from time to time. If my details change, or if I no longer require the bus pass, I will return the pass to the Council and inform them of my changes.

SIGNED

DATE

OFFICE USE ONLY – please enter initials and dates documents received

Correct Documents

Scanned Photos

Entered into MCL

Batch Sent

Scanned for hard copy

DOCUMENTS SEEN:

ACCEPTABLE FORMS OF IDENTIFICATION

NAME	Driving licence	Medical Card	Passport	Bank Statement or Utility Bill	Birth/Marriage Certificate**
ADDRESS	Driving licence	Medical Card	Solicitor's Letter	Bank Statement or Utility Bill	Tenancy Agreement
AGE	Driving Licence	Medical Card	Passport	Retirement Pension Letter	Birth/Marriage Certificate**
DISABILITY	Doctor's Letter	Disabled Persons Badge	Social Services Letter	Yellow Card Blind/Part Sighted	DLA Higher Rate Mobility
PLEASE NOTE IF YOU'RE SUBMITTING A BIRTH CERTIFICATE AND YOUR NAME DOES NOT MATCH UP WITH OTHER DOCUMENTS, PLEASE SUPPLY A MARRIAGE CERTIFICATE OR LEGAL DOCUMENTATION OF NAME CHANGE AS WELL					

NATIONAL TRAVELPASS – Conditions of Use

If you are eligible to receive a pass free of charge under the provisions of the Transport Act 2000 and apply for a pass in fulfilment of this entitlement, you will not be entitled to receive any other concession from your Local Authority other than at their entire discretion.

Subject to any published limitation and/or exceptions, your pass is valid for journeys on the services of participating transport operators within the Nation. Your pass is valid for journeys only which the scheduled departure time is after 9.00am from the stop which you board the bus. This restriction does not apply at weekends or on public holidays **(These restrictions may vary between Councils)**.

Your pass must be shown to the driver or conductor on every journey in order to obtain the concession due. The driver (or any inspector) has the right to question your entitlement to a concession in suspicious or doubtful circumstances.

You are subject to the normal condition of carriage and passenger regulations of the operators of those services on which you travel when using your pass.

Your pass cannot be used to purchase Season, Express Coach, Excursion or other similar tickets. Your pass also cannot be used to buy tickets for use of railway services.

Your pass is for your personal use only – it must not be used by any other person and is not transferable.

Your photo card (which must be a good likeness of yourself) will be rendered void if it is altered or defaced in any way.

Lost or damaged passes will be replaced at the discretion of the Council that issued them. **A replacement charge may apply.**

Your pass, including the photograph shown on it, remains the property of the Council that issued it and must be surrendered to the Council or their representative on demand.

You accept that when you use your pass, neither the Councils that co-operate to provide the pass scheme nor their agents and/or contractors (other than bus operators), shall be liable for any loss or damage arising directly or indirectly in connection with obtaining or using a bus operator's services.

Concessions apply to all adult single tickets, and where they are normally available, to return tickets.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see www.maldon.gov.uk/LocalDemocracy or contact Angela Mitchell, Business Improvement Manager, on 01621 875828 or email angela.mitchell@maldon.gov.uk