Request for a Caravan Site Licence Transfer

I, the undersigned, being the occupier * of the land below, request that you transfer the existing caravan site licence into my name. I enclose a copy of the Registered Title.

1. Plot number

2. Site address

3. Name and address of owner

4. Date of application

5. Land registry title number

6. Signed

7. Name in capitals

8. Contact Tel number or e-mail address for queries:

*The expression ‘occupier’ means in relation to any land, the person who, by virtue of an estate or interest therein, held by him, is entitled to possession thereof or would be so entitled but for the rights of any other person under any other licence granted in respect of the land.

Please note that Maldon District Council are required to keep a register of site licences issued and every register shall be open for inspection by the public at all reasonable times. Information supplied on the application form will be kept on the public register.