



3G Hawk Wing
Temple Quay House
2 The Square
Bristol, BS1 6PN

Direct Line: 0303 444 5326
Customer Services: 0303 444 5000

e-mail: andy.gadsby@pins.gsi.gov.uk

Adrian Tofts
Maldon District Council

Your Ref:

Our Ref: PINS/X1545/429/2

Date: 15 April 2016

Dear Adrian

EXAMINATION OF THE MALDON DISTRICT COUNCIL COMMUNITY INFRASTRUCTURE LEVY CHARGING SCHEDULE

I am writing to inform you that in response to your request for an independent Examiner to consider the above Charging Schedule, we are able provide Simon Berkeley BA MA MRTPI to conduct the examination. Please confirm to me in writing the formal appointment of Simon Berkeley to the examination.

The precise date for the opening of any formal hearing part of the examination into the Charging Schedule will be decided by the Examiner. The anticipated date for the Examiner's report setting out the Inspector's conclusions will be announced at the last programmed session of the examination.

Your Council will be responsible for the examination arrangements and also for all preliminary procedures. However, the Examiner will be available through the Programme Officer to offer advice on the examination programme and timetable, and to conduct a pre-hearing meeting if required. Arrangements should be made for providing the Examiner with comfortable seating and desk facilities at the examination venue, together with adequate accommodation for those making representations, the general public, the Press and Programme Officer.

A charge will be made for the examination of the Charging Schedule. This is covered more fully in the Service Level Agreement. In summary, the fee rate is £993 + VAT per day (7.4 hours). In addition your council will be required to reimburse any expenses paid for such items as travel costs, subsistence etc. An invoice will be issued for your Charging Schedule once the report has been despatched. Both the fees and expenses will be payable for all duties carried out in examining your Charging Schedule.

There may be occasions where the requirement for a further Examiner of specialist advisor arises. This might occur where complex and controversial issues emerge during the examination. In such instances, please be assured we will discuss the need with you fully and the associated costs that might be incurred.

Yours sincerely

Andy Gadsby

Andy Gadsby
Plans Team