

**Annual General Meeting  
of the  
River Crouch Coastal Community Team**

Monday 27<sup>th</sup> March 2017 at the Civic Suite, Rayleigh, SS6 8EB

**Meeting Notes**

**Present:**

Cheryl Milton-White	Rochford District Council
Cllr Diane Hoy	Rochford District Council
Cllr George Ioannou	Rochford District Council
Cllr Julia Jeapes	Chelmsford City Council
Cllr June Lumley	Rochford District Council
Cllr Michael Hoy	Rochford District Council
Dave Smith	Joint Clubs Committee
Dean Border	Baltic Wharf Distribution
Doug MacEwen	Crouch Area Yachting Federation
Fr Mark North	Burnham Town Council
Glen Dryhurst	Ashingdon Parish Council
Keith Batcheler	Sailing Club Member
Keith Powell	Dengie Enterprise Support
Paul Hayworth	Dengie Hundred Bus Users' Group
Paula Chapman	Rochford District Council
Russell Everard	Maldon District Council
Sarah Sanctuary	Essex County Council

**Apologies:**

Cllr Ron Pratt	Cllr Andrew St Joseph
Cllr Penny Channer	Cllr Brenda Harker
Cllr Miriam Lewis	Phil Sturges
Louise Best	Chris Tyas
Jeff Kew	Ben Brown
Beverly Davis	Elizabeth Rose
Clare Cadman	Heidi Turnbull
Ken Wickham	Cllr Wendy Stamp
Cllr Una Norman	

**1. Welcome & Introductions**

- The Chairman welcomed 17 members of the River Crouch CCT to the Team's first Annual General Meeting.

**2. Chairman's Report**

- Chairman Dean Border (DB) stated that it had been an interesting first year for him and the Team. In particular DB was very pleased with the help and support provided by Rochford and Maldon District Councils and Chelmsford City Council, and for the interest and enthusiasm of his Management Team and elected Members..
- DB made special mention of the work put in to the production of the Crouch Guide which was launched at an RSPB event during 2016 and was now on its second print run, and the school video project which was currently under production. DB had also found the recent meeting

with National Maritime, held at the offices of Maldon District Council, very helpful in understanding some of the challenges being faced by the marine industry.

- DB was also looking forward to progressing the Lower Crouch Crossing project which would be a major feature of the Teams work during the coming months. It was noted that a presentation on the project was to be given to Members in Burnham on the 21<sup>st</sup> April 2017.
- DB then stood down as Chairman.

Russell G Everard (RGE) chaired the meeting from this point.

### **3. Election of River Crouch CCT Management Team**

- RGE explained the process for electing representatives on to the Management Team. It was also explained that the Management Team would meet after conclusion of the meeting to appoint a Chairman and Vice Chairman.
- **Four (4) Maldon District Council elected Members (Chairman and Vice Chairman of the Planning of the Licensing Committee, and the Chairman & Vice Chairman of the Community Services Committee):**

Cllr Penny Channer  
Cllr Andrew St Joseph  
Cllr Ron Pratt  
Cllr Brenda Harker

- **One (1) elected Member from Rochford District Council:**

Cllr June Lumley (Substitute Cllr George Ioannou)

- **One (1) elected Member from Chelmsford City Council:**

Cllr Julia Jeapes

- **Three (3) members from the business community (Private Sector):**

Nominations were received for Dean Border, Keith Powell and Wendy Stamp. It was unanimously agreed by the meeting that the nominations be endorsed.

- **One (1) member from the Voluntary Sector:**

A nomination was received for Father Mark North. It was unanimously agreed by the meeting that the nomination be endorsed.

- **One (1) member from the Heritage Sector:**

A nomination was received for Glen Dryhurst. It was unanimously agreed by the meeting that the nomination be endorsed.

- **One (1) member from the Environmental sector:**

A nomination was received for Chris Tyas, RSPB. It was unanimously agreed by the meeting that the nomination be endorsed.

- **Two (2) members from Sailing Clubs (which have their headquarters within the Districts of Maldon, Rochford or Chelmsford).**

Nominations were received for Doug MacEwen and Dave Smith. It was unanimously agreed by the meeting that both nomination be endorsed.

#### **4. Memorandum of Understanding (MoU)**

- RGE explained that all CCT members would be asked to agree to a Memorandum of Understanding (MoU). The purpose of the MoU was to develop and implement an efficient and effective system of working together in order to efficiently apply funding from the Coastal Communities Fund within the Districts of Maldon and Rochford, and Chelmsford City Council; to satisfy all legislative, statutory and governance requirements; to ensure that the CCT works only with the remit given to it by the relevant committee of the Accountable Body as the ultimate decision maker; and to report the workings of the CCT to the Planning & Licensing Committee which is empowered by the Council of the Accountable Body to direct the efforts and work of the CCT.

#### **5. Any Other Business**

- There was no other business.

**The meeting closed at 13.25**

*The AGM was followed by a General Meeting of the River Crouch Coastal Community Team which commenced at 13.45.*