

**General Meeting
of the
River Crouch Coastal Community Team**

Monday 27th March 2017 at the Civic Suite, Rayleigh, SS6 8EB

Meeting Notes

Present:

Cheryl Milton-White	Rochford District Council
Cllr Diane Hoy	Rochford District Council
Cllr George Ioannou	Rochford District Council
Cllr Julia Jeapes	Chelmsford City Council
Cllr June Lumley	Rochford District Council
Cllr Michael Hoy	Rochford District Council
Dave Smith	Joint Clubs Committee
Dean Border	Baltic Wharf Distribution
Doug MacEwen	Crouch Area Yachting Federation
Fr Mark North	Burnham Town Council
Glen Dryhurst	Ashingdon Parish Council
Keith Batcheler	Sailing Club Member
Keith Powell	Dengie Enterprise Support
Paul Hayworth	Dengie Hundred Bus Users' Group
Paula Chapman	Rochford District Council
Russell G Everard	Maldon District Council
Sarah Sanctuary	Essex County Council

Apologies:

Cllr Ron Pratt	Cllr Andrew St Joseph
Cllr Penny Channer	Cllr Brenda Harker
Cllr Miriam Lewis	Phil Sturges
Louise Best	Chris Tyas
Jeff Kew	Ben Brown
Beverly Davis	Elizabeth Rose
Clare Cadman	Heidi Turnbull
Ken Wickham	Cllr Wendy Stamp

1. Welcome, Introductions & apologies

- Russell Everard announced that the Management Team had met following the AGM and had unanimously agreed to appoint Dean Border as Chairman, and Doug MacEwen as Vice Chairman of the River Crouch Coastal Community Team. Dean Border (DB) chaired the general meeting from that point.
- DB requested that the new Management team contact details be shared. DB also requested that Social Media and Footpaths are included on future Management Team agenda.

2. River Crouch Guide

- Keith Powell updated the meeting on progress with the Guide. He expressed disappointment at the lack of interest from local businesses but was pleased to report that other sponsor contributions would hopefully meet production costs. Fr North and Sarah

Sanctuary were keen to identify the impact of the leaflet.

- It was agreed that a PDF version would be made available for wider circulation and for posting on Facebook and other social media. The RSPB, Maldon, Rochford and Chelmsford Councils would be asked to carry links to the document on their web sites. CCT members were asked to share as widely as possible.
- Keith and Doug were thanked for their efforts in producing the Guide.

3. Work Plan 2017/18

- **Video Project.** Fr North reported that production work had commenced. The project was being used by the Academy as a cross-curricular activity. DB asked that thanks be recorded for the work of Ken Wickham, who had recently stood down from the MT, in initiating and developing the project.
- **Events** Doug reported that the CCTs interest in supporting Burnham Week had been shared with the organisers. The JCC had formed Burnham Week Ltd to take the project forward. It was understood that the Town Council may be organising a Quay Day and Fr North would investigate. Litter picks were also being organised and further details could be obtained from Ron Pratt.
- **Footpaths** Cheryl reported that all new routes would be included in the new Crouch Guide. Maldon and Rochford both have excellent web sites for walks but work needs to be undertaken to link the various sites.
- **Lower Crouch Crossing** Doug MacEwen reported that several meetings had been held and he was getting a good response to the proposals. He was aiming to complete the Project Template by the end of March. The plans will be written up as soon as the DCLG bids are invited. He was optimistic that the briefing meeting being held in Burnham will raise the profile of the project and engage new partners. It was anticipated that a formal Expression of Interest would be required by the end of May.

DM hoped that the project would provide links across the river for cyclists as well as foot passengers, and perhaps lead to a bigger tourist offer. Rochford DC are represented on the working group are keen to develop their tourism offer. Glen Dryhurst commented that North Fambridge had received approval for a foot ferry crossing, which could link up with the rail service.

Cllr Channer commented that information was still required on a number of matters relating to the project, and it was important to establish who would be submitting the funding proposal.

4. Economic Plan Update

- Russell reminded the Team that they would need to review their Economic Plan during the coming year. A Plan and activity update pro forma provided by the DCLG was being completed and would be returned during the next few days, but a more detailed piece of work would need to be undertaken. It would also be important to consider any policy changes made by key stakeholders during the past year. Officers would help to redraft the Plan, and comments would need to be sought from the local authorities and other organisations prior to submission to the DCLG.

5. Website updating arrangements

- Russell reported that contact had been made with the Coastal Alliance team and he was awaiting information on posting information to the site. Click on.....
<http://www.coastalcommunities.co.uk/coastal-teams/river-crouch/> for further details.

6. Project List

- Russell reminded the Team of the purpose of the Project List in sharing ideas and best practice. It was also hoped that Teams could work in partnership to deliver projects and/or events which would be of benefit to both coastal areas.

7. Secretariat Arrangements

- Russell confirmed that Maldon District Council would be appointing another Officer who would take responsibility for providing the Secretariat service for both CCTs. Further details would be provided as soon as the appointment had been made.

8. Any Other Business

- Cllr Michael Hoy sought clarity on the process for the elected CCT Management Team to appoint its chairman and vice chairman, and not for the wider CCT group to have input into the selection. RGE explained that this approach had been discussed at earlier meetings and Team members were happy to proceed in that way. The CCT could of course review the election process, should it wish to do so.
- Russell shared details of the 'Big Idea for Riverside Park' which was seeking ideas for something special in Burnham-on-Crouch, and details of recent improvements to the marina in North Fambridge.

9. Date of next meeting

- The next meeting will be a Management Team meeting which will be held at the Royal Burnham Yacht Club or St Marys Church, Burnham-on-Crouch on a date to be announced.

The meeting closed at 15.10. Rochford District Council was thanked for hosting the meeting.