



**Annual General Meeting
of the
Maldon & Blackwater Estuary Coastal Community Team**

Friday 5th May 2017 at the Plantation Hall, Heybridge

Meeting Notes

Present:

Anthony Sinclair	Friends of Heybridge Lakes
Cllr Adrian Fluker	Maldon District Council
Cllr Andrew St Joseph	Maldon District Council
Cllr Bryan Harker	Maldon District Council
Cllr Penny Channer	Maldon District Council
Gerry Gibbs	32 The Hythe
John Oatham	Mayland Parish Council
Jon Howarth	Maldon Harbour Improvement Commissioners
Julia Bourn	Goldhanger Parish Council
Kim Gibbs	32 The Hythe
Marian Gibson	St Lawrence Parish Council
Mike Sandison	Essex Wildlife Trust
Nicky Spurr	Essex County Council
Paul Haworth	Dengie Hundred Bus Users' Group
Paul Jeffries	Topsail Charters
Richard Holmes	Maldon District Council
Russell G Everard	Maldon District Council

Apologies:

Cllr Ron Pratt	Clare Cadman
Jean Allen	Suzanne Harris
John Rayment	Lew Schnurr
Phil Sturges	Daniel Leggett
Julian Goldie	Michael Edwards
Cllr Brenda Harker	

1. Welcome & Introductions

- The Chairman welcomed 17 members of the Maldon and Blackwater Estuary Coastal Community Team to the Team's first Annual General Meeting.

2. Chairman's Report

- Paul Jeffries reflected on the work of the Team during the previous 12 months, and stressed the importance of regular meetings which had certainly helped to focus Team members on some key activities. Paul commented that the Natural England (NE) Coast Path project was progressing and encouraged Team members to take a look at the recent NE report on the Maldon to Salcott coast path at <https://www.gov.uk/government/publications/england-coast-path-from-maldon-to-salcott-comment-on-proposals> . Paul was expecting a further progress report from NE after the 8th June 2017 and would be liaising with the Crouch CCT, should the need arise.
- Paul commented on the work being undertaken to secure funding for the marine apprenticeship project, and thanked the Council for organising the recent well attended Grant Funding Workshop event held at the Blackwater Sailing Club. Mention was also made of the siltation issues being faced particularly in Tollesbury Harbour, and hoped that funding could be made available for dredging to avoid the loss of jobs and tourism income.

- Paul thanked Cllr Andrew St Joseph and Julian Goldie for their support during the past 12 months. Cllr St Joseph had stepped down from the role of vice chairman and Julian was leaving Tollesbury Marina to take up a new role outside the area. Paul hoped that a few bigger projects could be developed during the next year and asked that Team members share any ideas with the CCT.
- Paul then stood down as Chairman.

Russell G Everard (RGE) chaired the meeting from this point.

3. Election of Maldon & Blackwater Estuary CCT Management Team:

- RGE explained the process for electing representatives on to the Management Team. It was also explained that the newly elected Management Team would meet after conclusion of the AGM to appoint the Chairman and Vice Chairman.
- **Four (4) Maldon District Council elected Members (Chairman and Vice Chairman of the Planning of the Licensing Committee, and the Chairman and Vice Chairman of the Community Services Committee.**

Cllr Penny Channer
Cllr Andrew St Joseph
Cllr Ron Pratt
Cllr Brenda Harker

- **Three (3) members from the business community (Private Sector)**

Nominations were received for Paul Jeffries, Phin Franklin and Gerry Gibbs. It was unanimously agreed by the meeting that the nominations be endorsed.

- **Two (2) x Parish Council**

Nominations were received for Prof Lew Schnurr (Heybridge Parish Council) and Marian Gibson (St Lawrence Parish Council). It was unanimously agreed by the meeting that the nominations be endorsed.

- **One (1) x Essex County Council – Coastal Officer**

Nicky Spurr

- **One (1) x Voluntary Sector**

Vacant (*Nomination withdrew after the meeting*)

- **One (1) x Environmental Interests**

A nomination was received for Mike Sandison representing Essex Wildlife Trust. It was unanimously agreed by the meeting that the nomination be endorsed.

- **One (1) x Sailing Clubs**

A nomination was received for Anthony Sinclair. It was unanimously agreed by the meeting that the nomination be endorsed. (*Note. Julia Bourn agreed to act as a substitute in Anthony's absence*)

- **One (1) x Maldon Heritage Group**

Vacant. It was suggested that a representative be sought from the Maldon Society or the Barge Trust.

4. Memorandum of Understanding

- RGE explained that all CCT members would be asked to agree to a Memorandum of Understanding (MoU). The purpose of the MoU was to develop and implement an efficient and effective system of working together in order to efficiently apply funding from the Coastal Communities Fund within the Maldon District; to satisfy all legislative, statutory and governance requirements; to ensure that the CCT works only with the remit given to it by the relevant committee of the Accountable Body as the ultimate decision maker; and to report the workings of the CCT to the Planning & Licensing Committee which is empowered by the Council of the Accountable Body to direct the efforts and work of the CCT.

5. Any Other Business

- The meeting hoped that the CCT to attract the interest of young people to bring forward ideas for projects and events.

The meeting closed at 14.37

The AGM was followed by a General Meeting of the Maldon & Blackwater Estuary Coastal Community Team which commenced at 14.45.