

Based on your new circumstances, do you want to continue claiming Housing Benefit or Council Tax Support? Please mark to answer.

YES

NO

Please provide proof of the change. Please provide this evidence using our Upload Evidence form online at www.maldon.gov.uk

Declaration

Even if someone else has filled this form in for you, you must sign this declaration if you can.

Please read the declaration carefully before you sign and date it.

I understand the following;

- If I give information that is incorrect or incomplete, you may take action against me and may prosecute me.
- You will use the information I have provided to process my claim for Housing Benefit or Council Tax Support (or both). Letters will be sent to me telling me the outcome of my change(s) and I will tell the Council immediately if any of the information is wrong, so this can be put right.
- You may check some of the information with other sources within the Council, the rent office, other councils and benefit authorities.
- You may use any information I have provided in connection with this and any other claim for social security benefits or Discretionary Payments that I have made or may make.
- You may give some information to other government organisations, if the law allows this.
- I know I must tell you straight away about any other changes in my circumstances which might affect my claim and give full details. (You may lose out if you do not tell us within one month of the change.)
- I declare that the information I have given on this form is correct and complete.

Your signature _____ Your partner's signature (if appropriate) _____

Date _____ Date _____

Did someone else fill in this form for you? Please mark to answer.

YES

NO

This section must be completed if someone else has filled in this form for you.

This includes; an agent, an appointee, a relative or a friend.

Name of the person who filled in this form

Their relationship to you

Their Signature _____

Their address _____

Date _____

Tel number _____

Please tell us why you are filling in this form for someone else. _____

What shall I do with this form now?

You can either;

Upload: Using our online Upload Evidence form at www.maldon.gov.uk

Deliver to: Customer Services Advisors at the District Council offices, or

Post it to: Housing and Benefits, Maldon District Council, Princes Road, Maldon, Essex, CM9 5DL