

Maldon District Public Health Grant Application guidance **notes**

What are the Maldon District Health priorities?

- Obesity and Physical Activity
- Social Isolation
- Mental Health

What can be funded?

This funding can be used for health and wellbeing initiatives/projects taking place within Maldon District for the benefit of the residents of the Maldon District only.

Projects must be additive meaning that the initiatives/projects are aimed at delivering multiple outcomes of different priorities rather than a single outcome. Consequently, the services or activities must address at least two of the Livewell priorities detailed above.

In addition to this, we are seeking new and innovative projects to address these priorities. Ongoing or previously run services/activities will be assessed on a case-by-case basis but must provide evidence of the success of the project and how this funding will build on the previous success.

This funding cannot be used to fund the normal running costs of an organisation.

As part of the funding application, you will be asked the types of evaluation data you can provide. You will also be given a standard evaluation form once a funding offer has been accepted. Return of this is a requirement of the funding.

Who can apply?

The grant scheme is open UK registered:

- Voluntary and Community Organisations
- Charitable Incorporated Organisations (CIO)
- Not-for-profit company limited by guarantee
- Community Interest Company (CIC)
- Educational Settings
- Statutory body (including NHS Integrated Care Systems, local authorities, town, parish or community council)

How long will it take to process my application?

The applications are reviewed once a month and once the decision is made, you will be contacted to inform you of the decision and, if successful, arrange completion of the grant agreement. If clarifications are needed, you may be contacted in advance of the once-a-month review to avoid delays where possible.

How much funding is available?

A maximum of £2000 is available per project and there is no minimum amount.

When will I receive the grant?

If your application is successful, Maldon District Council will transfer the grant by BACS as soon as possible on receipt of the signed grant agreement. Bank details will be requested by Maldon District Council when required.

Funding conditions

An organisation or group will have approximately one year from the receipt of the funds to deliver the project and agree to return any grant funds if the project is not delivered or the organisation receiving the funding ceases to operate. An organisation cannot hold more than one grant agreement at any one time. Grant recipients will be provided with a project evaluation form based on the information provided in the application form and tailored to match individual project aims and objectives. Funding for the project is provided on the basis that the Project Evaluation form is returned within the agreed project timescale and demonstrates delivery of the project and effective outcomes. In addition, the supported project organisation may also be requested to present their findings to Maldon District Livewell Partnership and/or One Maldon.

Acknowledgment

The supported project organisation will be asked to acknowledge and to publicise Maldon District Livewell Partnership through the use of provided marketing, branding and promotional materials.

How to apply?

To apply for a Livewell grant, please go to <https://forms.office.com/e/Bwx1NkGv7W> and fill out the application as fully as possible. Any questions, please email alexandra.card@maldon.gov.uk



We are not able to process incomplete applications, if you cannot fill in any **livewell** sections, please contact the above email address or the application will not be reviewed.

Data protection statement – how we will use your information

Personal data provided by you will be processed in accordance with this protocol. For more details, please see <https://www.maldon.gov.uk/privacy-notice>